

Bag Drop/Retrieval 101

Team A—arrive at 5:30 a.m. West side of State Farm Center area. Team B—arrive at 7:30 a.m. at the Great West Hall. Team C—arrive at 11:30 a.m. at the Great West Hall.

Runners in the marathon or half-marathon can use their commemorative Illinois Marathon drawstring backpack as a drop bag to check clothing/accessories before the race, for retrieval *after* the race in the Great West Hall. Each runner has a tag with their race number on it that they will PIN (or tie on with bag straps) to their drop bag before turning it in.

Three trucks will be parked on the west side of the State Farm Center. Two trucks will be designated as half-marathon drop bag trucks and one will be designated as the marathon drop bag truck.

Process

- Bag Drop/Retrieval team members stand in the open hatch of the trucks receiving bags from the runners. You will put the drop bags inside boxes corresponding to race number boxes inside the truck. Make sure each bag has the runner's unique runner tag attached securely. **IN MANY INSTANCES IT IS MORE EFFECTIVE TO TIE THE NUMBER ON WITH THE STRINGS OF THE BAG.** (Lost labels waste time!!)
- Once a truck is filled (or the race starts), the trucks will be driven to the west side of the stadium where the Great West Hall is located. Team members will walk to the Great West Hall from the State Farm area.
- Team members will transfer the boxes of bags from the trucks to the designated drop bag retrieval area inside the Great West Hall & organize the bags (by race and number).
- Runners will come up to the tables, tell you their race number, and then a team member will retrieve that person's drop bag. Repeat! Check bib numbers to insure accuracy.
- **ANY RUNNER WHO WOULD LIKE TO GET ANOTHER RUNNER'S BAG MUST SIGN A FORM (AMBER WILL HAVE THESE) SAYING WHICH BAG THEY HAVE TAKEN AND LEAVE THEIR CONTACT INFO.**
- Tables will be set up in the Great West Hall to mark the retrieval area. Signs above will delineate—**Marathon 1-750, Marathon 751-1500, Marathon 1501-2150 and Half-Marathon 4,000-10,000 in increments of 1000.**

Do not accept the following

- Any bag that is not an official IL Marathon drawstring back pack.
- Luggage/paper bags
- Anyone running the 10K or the RELAY cannot check a bag!!!! THEY WILL TRY!!

Do

- Double check that the bib number matches the drop bag.
- Thank runners for participating.
- Congratulate them on a Job Well Done!
- Make sure that the bags remain secure at all times.
- Do not give ANYONE a bag for another number. **Let Amber sign them out.**